

To capture a report:

1. On the Transfer menu, click Capture Text.
2. In the File box in the Capture Text dialog box, type a name for the captured text file. Example: `history report`. The TXT file extension is added automatically.

If you want to save the file to somewhere other than the default location, click the Browse button, navigate to the desired location, then name the file.

3. Click Start.
4. From the Control/Display Unit, log on using the level 3 password.
5. From the main menu, choose Reports, then choose the report you want captured.
6. On the Print Output menu, choose Printer to send the report to HyperTerminal.
7. Wait until the report transfer is complete.
8. On the Transfer menu, click Capture Text, and then Stop.